KANE COUNTY
FINANCIAL STATEMENTS
DECEMBER 31, 2004

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# Kimball & Roberts

Certified Public Accountants A Professional Corporation Box 663 Richfield, Utah 84701 Phone 896-6488

### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of County Commissioners Kane County Kanab, Utah 84741

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Kane County as of and for the year ended December 31, 2004, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Kane County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Kane County as of December 31, 2004, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 4, 2005, on our consideration of Kane County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis, condition assessment of the County's infrastructure and budgetary comparison information on pages 6 through 14, 49 and 50 through 55 are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Honorable Board of County Commissioners Kane County Page –2-

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Kane County's basic financial statements. The combining and individual nonmajor fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements of Kane County. The combining and individual nonmajor fund financial statements and schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

KIMBALL & ROBERTS, P. C. Certified Public Accountants

March 4, 2005 Richfield, Utah

# KANE COUNTY MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion of Kane County's financial performance provides an overview of the County's financial activities for the year ending December 31, 2004. This report is in conjunction with the County's financial statements.

All amounts, unless otherwise indicated, are expressed in thousands of dollars.

The purpose of the County is to provide general services to its residents which includes general government, public safety, public health, highways and public improvements, park and recreation, and economic development. Additional services provided to residents in the unincorporated areas include road maintenance and fire control.

## **Financial Highlights**

- \* The assets of Kane County exceeded its liabilities as of the close of the most recent year by \$25,688 (net assets). Of this amount, \$2,720 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- \* The government's total net assets decreased by \$231. The revenues did not meet or exceed the adopted budgeted amounts, and expenditures were less than the adopted budgeted amounts.
- \* At the close of the current year, the Kane County governmental funds reported combined ending fund balances of \$5,444, a decrease of \$390 in comparison with the prior year. Approximately 47 percent of this total amount, \$2,846 is available for spending at the government's discretion (*unreserved fund balance*).
- \* At the end of the current year, unreserved fund balance for the general fund was \$1,167, or 32 percent of total general fund expenditures.
- \* Kane County's total debt decreased by \$507 during the current year.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to Kane County's basic financial statements. Kane County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

## **Government-wide Financial Statements**

The *government-wide financial statements* are designed to provide readers with a broad overview of Kane County's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of Kane County's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of Kane County in improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of Kane County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities of Kane County include general government, public safety, public health, highways and public improvements, parks and recreation, and economic development. There are no business-type activities in the financial statements of Kane County.

The government-wind financial statements include not only Kane County itself (*known as the primary government*) but also seven legally separate special service districts, one for recreation and transportation, four for municipal services, one is for the landfill and one is for the operation of the Kane county Hospital. Kane County is financially accountable for all of them. Financial information for these component units is reported separately from the financial information presented for the primary government itself.

Refer to the table of contents for the location of the government-wide financial statements.

#### **Fund Financial Statements**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Kane County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Kane County can be divided into two categories: governmental funds, and fiduciary funds.

#### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statement, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balance of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditure, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Kane County maintains nineteen individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, B-Road Fund, Hospital Fund and Municipal Building Authority Fund, all of which are considered to be major funds. Data from the other fifteen governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

Kane County adopts an annual appropriated budget for all its governmental funds. Budgetary comparison statements have been provided for the general fund and major special revenue funds to demonstrate compliance with those budgets.

Refer to the table of contents for the location of the basic governmental fund financial statements.

## **Fiduciary Funds**

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those fund are *not* available to support Kane County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Refer to the table of contents fro the location of the basic fiduciary fund financial statements.

#### **Notes To The Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes are part of the basic financial statements.

#### Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain *required* supplementary information concerning Kane County.

The combining statements referred to earlier in connection with non-major governmental funds is presented immediately following the required supplementary information.

#### **Government-Wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of Kane County, assets exceeded liabilities by \$25,688 at the close of the most recent fiscal year.

By far the largest portion of Kane County's net assets (79 percent) reflects its investment in capital assets (e.g. land, buildings, machinery, equipment and infrastructure), less any related debt used to acquire those assets that is still outstanding. Kane County uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although Kane County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

#### **Governmental Activities:**

## **Kane County's Net Assets**

	<b>20</b> 02	2003	2004
Current and Other Assets	5,878	5,9 <b>57</b>	5,494
Capital Assets	23,880	23,920	23,199
Total Assets	29,758	29,877	28,693
Long-Term Liabilities Outstanding	1,365	2,974	2,829
Other Liabilities	1,247	557	177
Total Liabilities	2,612	3,531	3,006
Net Assets:			
Invested in Capital Assets - Net of Related Debt	21,728	22,517	20,370
Restricted	3,210	3,105	2,598
Unrestricted	2,205_	703	2,720
Total Net Assets	27,143	26,325	25,688

A portion of Kane County's net assets (10 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets (\$2,720) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the year, Kane County is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental activities.

Governmental activities decreased Kane County's net assets by \$231. Key elements of this decrease follows:

## Kane County's Changes in Net Assets

	2002	2003	2004
Revenues:			
Program Revenues:			
Charges For Services	1,032	1,526	1,007
Operating Grants and Contributions	1,990	2,169	2,259
General Revenues:			
Property Taxes	1,570	1,101	1,844
Other Taxes	1,716	2,240	1,7 <b>1</b> 9
Unrestricted Investment Earnings	77	-	130
Other	235	97	393
Total Revenues	6,620_	7,133	7,352

## Kane County's Changes in Net Assets (Continued)

	2002	2003	2004
Expenses:			
General Government	2,390	2,670	2,806
Public Safety	1,335	1,303	1,820
Public Health	662	55 <b>8</b>	737
Highways and Public Improvements	1,293	1,158	1,702
Contributions	-	1,625	31
Parks and Recreation	109	196	50
Economic Development/County Promotion	287	338	318
Interest on Long-Term Debt	91	105	119
Landfill	24		
Total Expenses	6,191	7,953	7,583
Increase in Net Assets	429	(820)	(231)
Net Assets - Beginning	26,716	27,145	26,325
Prior Period Adjustment			(406)
Net Assets - End	27,145	26,325	25,688

Charges for services decreased by \$151

Operating grants increased by \$90.

Property taxes increased by \$73.

Other taxes increased by \$125 of which the majority was sales tax. This increase results from increased taxable sales in the County.

# **Business-Type Activities**

There were no business-type activities.

# Financial Analysis of the Government's Funds

As noted earlier, Kane County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental Funds**

The focus of Kane County's *governmental funds* is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing Kane County's financing requirements. In particular *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year.

At the end of the year, Kane County's governmental funds reported combined ending fund balances of \$5,444, a decrease of \$390 in comparison with the prior year. Approximately 52 percent of this amount \$2,846 constitutes unreserved fund balance, which is available for spending at the government's discretion. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been committed: 1) to highways and public improvements (\$2,562) and to Other Funds (\$36).

The general fund is the chief operating fund of Kane County. At the end of the current year, unreserved fund balance of the general fund was \$1,167, while total fund balance reached \$1,167. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures.

## **General Fund Budgetary Highlights**

During the year the actual revenues were less than budgeted revenues by \$250 and actual expenditures were less then budgeted expenditures by \$380.

## **Capital Asset and Debt Administration**

## **Capital Assets**

Kane County's investment in capital assets for its governmental activities as of December 31, 2004, amounts to \$23,199 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements other than buildings, equipment and infrastructure, which includes roads, highways and bridges.

Also, the County has elected to use the modified approach to account for its infrastructure assets, such as roads and bridges. That information can be found in the required supplemental information following the notes to the financial statements.

# Kane County's Capital Assets

(net of depreciation)

	2003	2004
Land	994	994
Infrastructure	8,926	8,926
Rights of Way	6,570	6,5 <b>7</b> 0
Buildings	5,427	5,1 <b>5</b> 9
Equipment	2,003	1,550
Total	23,920	23,199

Additional information on Kane County's capital assets can be found in the notes to the financial statements.

## **Long -Term Debt**

At the end of the current year, Kane County had total bonded debt outstanding of \$2,724. The debt represents bonds secured solely by specified revenue sources (i.e. revenue bonds).

## **Kane County's Outstanding Debt**

	2003	2004
1996 Revenue Bonds	96	-
2002 CIB Revenue Bonds	1,000	1,000
2003 Kane County Hospital Revenue Bonds	2,115	1,724
Total	3,211	2,724

Kane County paid the outstanding General Obligation Bond on the hospital in full in 2003, using part of the bond proceeds from a 2.5 million revenue bond obtained based on the 1% hospital sales tax.

State statutes limit the amount of general obligation debt a governmental entity may issue to 2 percent of its total fair market value of taxable property in the County (\$837,866). The current debt limitation for Kane County has no general obligation debt still outstanding with the 2003 retirement of the Series 1996 Hospital Bond. General Obligation Bonds are debts that are secured by taxing real and personal property for the payments. Revenue Bonds are debts secured by a determined and allocated revenue source outside of property taxes.

Additional information on Kane County's long-term debt can be found in the notes of the financial statements.

#### **Economic Factors and Next Year's Budgets and Rates**

\* The unemployment rate for Kane County is 5.0. This is slightly higher than the State's average unemployment rate of 4.8 percent and lower than the national average rate of 5.4 percent which is consistent with prior years because of our rural nature.

These factors were considered in preparing Kane County's budget for 2005 year.

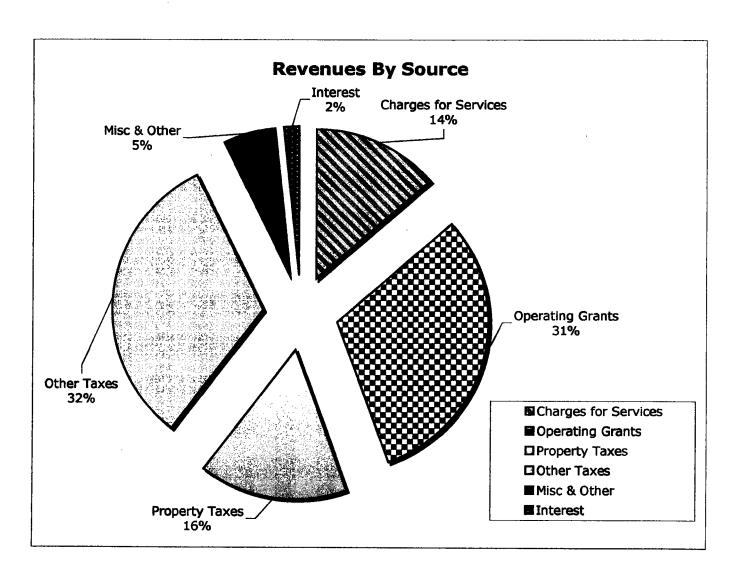
Other revenue sources have remain stable.

#### **Request for Information**

This financial report is designed to provide a general overview of Kane County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Kane County Clerk/Auditor, 76 North Main, Kanab, Utah, 84741.

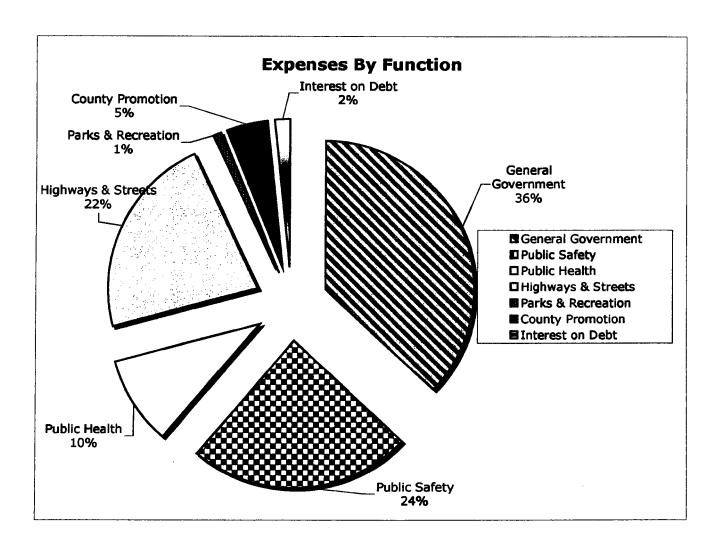
# Kane County Revenues By Source For The Year Ended December 31, 2004

Charges for Services	1,007,397
Operating Grants	2,258,882
Property Taxes	1,156,150
Other Taxes	2,406,623
Misc & Other	393,152
Interest	129,735
Total	7,351,939



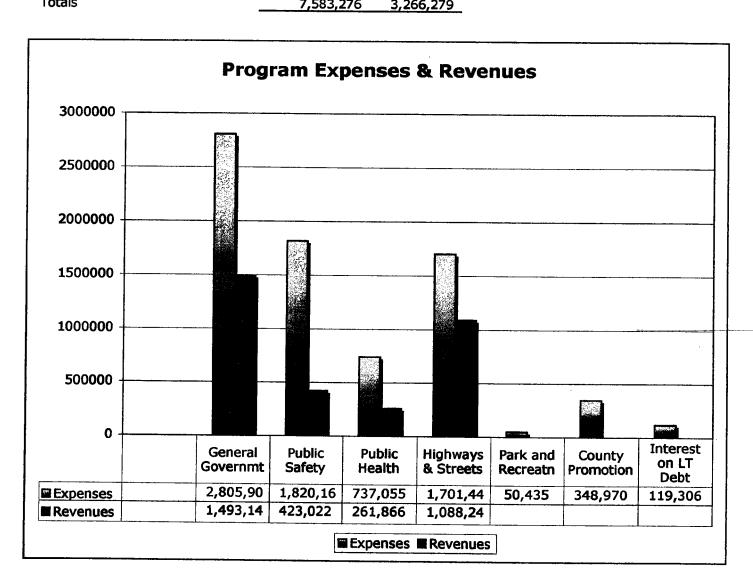
# Kane County Expenses By Function For The Year Ended December 31, 2004

General Government	2,805,908
Public Safety	1,820,162
Public Health	737,055
Highways & Streets	1,701,440
Parks & Recreation	50,435
County Promotion	348,970
Interest on Debt	119,306
Total	7,583,276
. 0.0.	7,303,270



# Kane County Program Expenses and Revenues For The Year Ended December 31, 2004

•	Progra	am
	Expenses	Revenues
General Governmt	2,805,908	1,493,149
Public Safety	1,820,162	423,022
Public Health	737,055	261,866
Highways & Streets	1,701,440	1,088,242
Park and Recreatn	50,435	,
County Promotion	348,970	
Interest on LT Debt	119,306	
Totals	7 592 276	2 266 270



# BASIC FINANCIAL STATEMENTS

# KANE COUNTY STATEMENT OF NET ASSETS

# **December 31, 2004**

	Primary	
	Government Governmental	Component
ASSETS	Activities	Units
Current Assets:	71011411100	
Cash and Cash Equivalents	5,078,144	2,379,172
Accounts Receivable	-	2,059,183
Due From Other Government Units	<b>41</b> 5,7 <b>78</b>	67,068
Inventory	-	97,598
Prepaid Expenses	-	38,051
Total Current Assets	5,493,922	4,641,072
Noncurrent Assets:		
Restricted Cash and Cash Equivalents	336	1,029,940
Bond Costs (Net)	-	54,091
Note Receivable	-	161,436
Capital Assets (Net of Accumulated Depreciation):	004.000	040.014
Land	994,336	249,314
Buildings	5,159,156	4,168,580
Equipment	1,108,163	1,44 <b>3,92</b> 4 2,19 <b>6,2</b> 55
Vehicles	441,843 6,569,819	2,190,200
Rights of Way Infrastructure	8,925,7 <b>38</b>	-
Ilm asi ucture	· · · · · · · · · · · · · · · · · · ·	
Total Noncurrent Assets	23,199,391	9,303,540
TOTAL ASSETS	28,693,313	13,944,612
LIABILITIES		
Current Liabilities:		
Accounts Payable	19,8 <b>9</b> 5	52 <b>6,3</b> 85
Accrued Liabilities	30,613	302,282
Deferred Revenue	-	153,375
Bond Interest Payable	<b>35,000</b>	-
Capital Leases Payable - Due Within One Year	34,214	•
G. O. Bonds Payable - Due Within One Year	-	453,153
Revenue Bonds Payable - Due Within One Year	462,153	45,334
Total Current Liabilities	<u>581,875</u>	1,480,529
Noncurrent Liabilities:		
Capital Leases Payable - More Than One Year	<b>35,584</b>	·
G. O. Bonds Payable - More Than One Year	<u>-</u>	2,037,275
Revenue Bonds Payable - More Than One Year	<b>2,2</b> 62,275	471,645
Estimated Closure and Postclosure Costs	-	59,500
Compensated Absences	126,020	
Total Noncurrent Liabilities	2,423,879	2,568,420
TOTAL LIABILITIES	3,005,754	4,048,949
NET ASSETS		
Investment in Capital Assets, Net of Debt	20,369,829	5,081,966
Restricted	2,597,989	828,740
Unrestricted	2,719,741	3,984,957
TOTAL NET ASSETS	25,687,559	9,895,663
TOTAL LIABILITIES AND NET ASSETS	28,693,313	13,944,612

The notes to the financial statements are an integral part of this statement.

# KANE COUNTY STATEMENT OF ACTIVITIES For The Year Ended December 31, 2004

s in Net Assets	Units			•	•	•	• '				•	;	(19,821)	108,284	(850,881)	13,164	(15,51)	129,926	(634,839)		•	•	992 188	-	•	1	517,655	245,010	36,173	. ,		1,791,026	1,156,187	8,739,476	•	0 895 663	2,050,050
Net (Expense) Revenues and Changes in Net Assets Primary Government	Total		(1,312,759)	(1,397,140)	(475,189)	(613,198)	(50,435)	(119.306)	(4 316 997)	100,010,0	(4,316,997)		•	•	•			•			1,156,150	256,252	385,908	45,402	88,577	300,956	•		129,735	30,904	337,4540	4,085,660	(231,337)	26,325,455	(406,559)	25 697 550	65,700,52
Net (Expense) Revenues a Primary Government	Activities		(1,312,759)	(1,397,140)	(475,189)	(613,198)	(50,435)	(119.306)	(4 216 007)	(1,010,01)	(4,316,997)		•	•	•		•		-		1,156,150	256,252	385,908 1 220 528	45.402	88,577	300,956	•	• !	129,735	35,904	321,740	4,085,660	(231,337)	26,325,455	(406,559)	25 597 550	55,687,559
	Contributions		•	•	•	•	•	• 1			•			•	•	•	•		•									grams									
Program Revenues	Operating Grants/ Contributions		743,027	206,585	261,866	1,047,404	•		000	7,230,002	2,258,882		131,620		•	•	1,050	127,843	260,513									Grants and Contributions Not Brestricted to Specific Programs				Fransfers					
į	Charges for Services		750,122	216,437	•	40,838	•	•		/86,700,T	1,007,397		4,961	618,634	6,145,061	54,983	149,279	131,536	7,104,454		į s	Fee-In-Lieu of Property Taxes	Assessing and Collecting Taxes	+00x04a		m Tax	ssment Fees	ontributions Not Brest	Unrestricted Investment Earnings	Gain on Trade-In of Capital Assets	_	Total General Revenues and Transfers	Change in Net Assets	inning	etment		ding
	Expenses		2,805,908	1,820,162	737,055	1,701,440	50,435	348,970	000,611	7,583,276	7,583,276		156,402	510,350	6,995,942	41,819	165,840	129,453	7,999,806	General Revenues:	Property Taxes	Fee-In-Lieu of	Assessing and	Sales Taxes	Doctorroot Tex	Transient Room	Property Assessment Fees	Grants and Co	Unrestricted Ir	Gain on Trade	Miscellaneous	Total Ge	Change	Net Assets - Beginning	Drior Dariod Adiretment		Net Assets - Ending
		Function/Programs Primary Government:	General Government	Public Safety	Public Health	Highways and Public Improvements	Park and Recreation	County Promotion	Interest on Long- I erm Debt	Total Governmental Activities	Total Primary Government	Component Units:	Cadar Mountain Fire District	Western Kane District	Hospital District	Church Wells District		East Zions District	Total Component Units																		

The notes to the financial statements are an integral part of this statement.

# KANE COUNTY BALANCE SHEET GOVERNMENTAL FUNDS

For The Year Ended December 31, 2004

Total Governmental Funds	5,078,144 336 415,778	5,494,258	19,895	50,508	2,562,222 3 <b>5,43</b> 1 336	1,166,688	5,443,750	5,494,258
Other Governmental Funds	390,352 336 145,158	535,846	2,362	4,932	- 35,431 336	495,147	530,914	535,846
Hospital	55,881	55,881			1 1 1	55,881	55,881	55,881
Courthouse	1,128,045	1,128,045		•	1 1 1	1,128,045	1,128,045	1,128,045
Class B Roads	2,315,025	2,567,274	74 4,978	5,052	2,562,222		2,562,222	2,567,274
General	1,188,841	1,207,212	17,459 23,065	40,524	1 1 1	1,166,688	1,166,688	1,207,212
	<b>ASSETS</b> Cash and Cash Equivalents Restricted Cash - Bond Reserves Due From Other Government Units	TOTAL ASSETS	LIABILITIES AND FUND BALANCES Liabilities:     Accrued Liabilities     Accounts Payable	Total Liabilities	Fund Balances: Reserved For: Class "B" Road Transient Room Tax Debt Service	Unreserved, Reported In: General Fund Special Revenue Funds	Total Fund Balance	TOTAL LIABILITIES AND FUND BALANCE

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The notes to the financial statements are an integral part of this statement.

# KANE COUNTY BALANCE SHEET RECONCILIATION TO STATEMENT OF NET ASSETS

## **December 31, 2004**

Total Fund Balances - Governmental Fund Types

5,443,750

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Land	994,336
Buildings	5,159,156
Equipment	1,108,163
Vehicles	441,843
Rights of Way	6,569,819
Infrastructure	<b>8,925,738</b>

Total 23,199,055

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds:

Bond Interest Payable	(35,000)
Capital Leases Payable	(69,798)
Revenue Bonds Payable	(2,724,428)
Compensated Absences	(126,020)

Total (2,955,246)

Net Assets of Government Activities 25,687,559

KANE COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
For The Year Ended December 31, 2004

Revenies:	General Fund	Class B Roads	Courthouse MBA	Hospital	Other Governmental Funds	Total Governmental Funds
Property Taxes Sales Taxes Sales Taxes Licenses and Permits intergovernmental Charges for Services Fines and Forfeitures Interest Miscellaneous	1,843,712 336,958 219,340 815,022 326,219 338,000 14,438	1,043,259 40,838 - 74,476		992,570	389,533 - 262,319 87,144 - 6,083 304,391	2,836,282 726,491 219,340 2,254,737 454,201 338,000 129,736 357,248
Total Revenues	3,940,196	1,158,573	38,350	1,129,446	1,049,470	7,316,035
Expenditures: Current: General Government Public Safety Public Health Highways and Public Improvements Parks and Recreation County Promotion	2,337,875 1,283,437 44,744 12,780 40,037 31,003	- - 1,650,143 -	230,776	626,682	168,753 218,888 168,728 - 2,358 317,967	2,506,628 1,733,101 840,154 1,662,923 42,395 348,970
Principal Interest		1 1	, ,	390,608 80,350	96,000	486,608 85,188
Total Expenditures	3,749,876	1,650,143	230,776	1,097,640	977,532	7,705,967
Excess of Revenues Over (Under) Expenditures	190,320	(491,570)	(192,426)	31,806	71,938	(389,932)
Other Financing Sources (Uses): Transfers in Transfers Out	(966,09)				960,396	966,09
Total Other Financing	(966,09)	1	1	•	966,09	
Net Change In Fund Balance	129,924	(491,570)	(192,426)	31,806	132,334	(389,932)
Fund Balance - Beginning Fund Balance - Ending	1,036,764	3,053,792	1,320,471	24,075	398,580	5,833,682 5,443,750

The notes to the financial statements are an integral part of this statement.

#### **KANE COUNTY**

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

# For The Year Ended December 31, 2004

Amounts reported for governmental activities in the statement of activities are different because:

Net Changes in Fund Balances - Total Governmental Funds

(389,932)

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period:

Capital Outlays
Depreciation Expense

282,699

(633,169)

**Total** 

(350,470)

The issuance of long-term debt (e.g., bonds, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. This amount is the net effect of these differences in the treatment of long-term debt and related items:

Payments on Long-Term Debt Increase in Accrued Interest Payable Increase in Compensated Absences 518,724

(34,118)

(11,445)

Total

473,161

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Gain on Trade-In of Equipment

35,904

Changes In Net Assets of Governmental Activities

(231,337)

# KANE COUNTY STATEMENT OF FIDUCIARY NET ASSETS AGENCY FUND

# **December 31, 2004**

ASSETS:	
Cash and Investments	465,502
Taxes Receivable	32,030
TOTAL ASSETS	497,532
LIABILITIES:	
Collections Payable	97,354
Due to Taxing Units	400,178
TOTAL LIABILITIES	497,532

# KANE COUNTY NOTES TO FINANCIAL STATEMENTS

**December 31, 2004** 

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of Kane County have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board.

The accompanying basic financial statements present the financial position of various fund types and the results of operations of the various fund types. The basic financial statements are presented for the year ended December 31, 2004.

# A. Reporting Entity

For financial reporting purposes, Kane County has included all funds. The County has also considered all potential component units for which it is financially accountable and that exclusion would cause the County's financial statements to be misleading or incomplete. Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include (1) appointing a voting majority of an organization's governing body and (2) the ability of the County to impose its will on that organization or (3) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the County.

As required by generally accepted accounting principles, these financial statements present Kane County (the primary government) and its component units. The component units are included in the County's reporting entity because of the significance of their operational or financial relationships with the County. Complete financial statements of the individual component units, that issued separate financial statements, can be obtained from the Kane County Auditor's office.

# **Discrete Component Units:**

These component units are entities which are legally separate from the County, but are financially accountable to the County or whose relationships with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. The County must approve their tax rates and debt. The County could also take away their operating authority and could dissolve the District. Each of these districts was organized under the State of Utah's Statute for special service districts, Section 17A-2-1300. The component units column of the combined financial statements include the financial data of the following entities:

\* Cedar Mountain Fire Protection District (Governmental Fund Type) - This District was organized by the Kane County Commissioners under the laws of the State of Utah on March 13, 1995. The District operates under a board of directors and provides fire protection to the residents of the District. A copy of the report can be obtained at the Kane County Auditor's office in Kanab, Utah.

## **December 31, 2004**

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- \* Kane County Recreation and Transportation Special Service District (Governmental Fund Type) This District was organized by the Kane County Commissioners under the laws of the State of Utah on October 1, 1996. The District operates under a board of directors and provides recreation and transportation capital projects, exclusive of electronic sites, on a County wide basis. There was no activity during 2004.
- \* Western Kane County Special Service District #1 (Proprietary Fund Type) This District was organized by the Kane County Commissioners under the laws of the State of Utah. The District operates under a board of directors and provides garbage disposal and television signal reception to the residents of Kane County. The District was audited by other independent auditors, and their report, dated May 24, 2005, has been previously issued under separate cover. A copy of the report can be obtained at the Kane County Auditor's office in Kanab, Utah.
- \* Glen Canyon Special Service District #1 (Proprietary Fund Type) This District was created July 31, 1979 by resolution of the County Commission of Kane County, Utah, as an enterprise fund. The five board members were appointed by the County Commissioners. The District was created to provide water utility service to the Town of Big Water, Utah. The District was audited by other independent auditors, and their report dated June 22, 2005, has been previously issued under separate cover. A copy of the report can be obtained at the Kane County Auditor's office in Kanab, Utah.
- \* Kane County Human Resource Special Service District, dba Kane County Hospital (Proprietary Fund Type) This District was established under provisions of Utah Special Service District Act. The District is governed by a seven member Board of Trustees initially appointed by the Kane County Board of Commissioners. After initial appointment, voting board members will be elected for four-year terms. The Board of Trustees has charge of the administration, maintenance and control of the Special Service District, dba Kane County Hospital which consists of a hospital, ambulatory care facility, and an ambulance service. The District was audited by other independent auditors, and their report, dated April 8, 2005, has been previously issued under separate cover. A copy of the report can be obtained at the Kane County Auditor's office in Kanab, Utah.
- \* Church Wells Special Service District (Proprietary Fund Type) This District was created by the adoption of a resolution to establish a special service district by the Kane County Commission on January 1, 1980. The District was created to provide water utility service to residents of the District. A copy of the report can be obtained at the Kane County Auditor's office in Kanab, Utah.

December 31, 2004

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

\* East Zion Special Service District (Proprietary Fund Type) - This District was organized by Kane County Commissioners under the laws of the State of Utah on January 8, 2001. The District operates under a board of Directors and is authorized to operate wastewater collection and treatment facilities, and culinary water services to service all persons and property located within the boundaries of the District, and to provide all things related and necessary to carrying out these purposes. The Governing Board will be composed of not less than 3 or more than 5 members, all appointed by the County Commission upon recommendation of the owners of property within the District. The District was audited by other independent auditors, and their report, dated May 25, 2005, has been previously issued under separate cover. A copy of the can be obtained at the Kane County Auditor's office in Kanab, Utah.

# **B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., statement of net assets and statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

## C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and accrual basis of accounting as are the proprietary fund and the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**December 31, 2004** 

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, Kane County considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenues items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The B Road Fund receives funding from the State Department of Transportation to be expended on eligible B Roads in the County.

The Municipal Building Authority accounts for the acquisition of fixed assets or construction of major capital projects not being financed by proprietary or nonexpendable trust funds.

The Hospital Fund receives designated tax monies which are transferred to the local hospital for their debt service payment.

The Government also reports the following Other Governmental Funds:

Restaurant Tax, E-911, County Fair, Narcotics Task Force, Arena Revenue Bonds, Transient Room Tax, Special Payroll Funds, Council on Aging, Victims Advocate, Reimbursable Grant and Aero Division. These funds account for those revenue that are restricted to expenditures.

Additionally the Government reports the following fund type:

The Treasurer's Tax Collection Agency Fund is used to account for taxes collected by the County Treasurer but not paid as of December 31 to the taxing entities within the County.

## **December 31, 2004**

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

## D. Assets, Liabilities and Equity

## **Deposits and Investments:**

The government's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the government to invest in obligations of the U. S. Treasury, commercial paper, corporate bonds, repurchase agreements and the State Treasurer's Investment Pool.

Investments for the government, as well as for its component units, are reported at fair value. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

#### **Capital Assets:**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government, as well as the component units, is depreciated using the straight line method over the following estimated useful lives:

Buildings	40 Years
Improvements Other Than Buildings	20 Years
Equipment	5 Years

**December 31, 2004** 

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED) Compensated Absences:

At December 31, 2004, the County was liable for vacation pay and compensatory time. The liability was computed according to the personnel policy and amounted to \$126,020.

# Long-Term Obligations:

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net assets.

In the fund financial statement, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, if any, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

## **Fund Equity:**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designation of fund balance represent tentative management plans that are subject to change.

# E. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# F. Budgets and Budgetary Accounting:

The governing body of the entity is required establish the time and place of the public hearing to consider the adoption of the budget and to publish notice of the hearing at least seven days prior to the hearing in at least one issue of the newspaper of general circulation published within the County in which the entity is located. If no such newspaper is published, the required notice may be posted in three public places within the entity's jurisdiction.

## **December 31, 2004**

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The tentative budget must be made available to the public for inspection for a number of days, as provided by law, prior to the budget hearing.

- On or before the first regularly scheduled meeting of the County Commission in the month
  of November, the County Auditor prepares a tentative budget for the next budget year.
- 2. After a public notice has been published, a public hearing is then held on the adoption of the budget.
- 3. After the public hearing, the County Commission makes final adjustments to the tentative budget.
- 4. On or before December 15, the County Commission adopts the budget by resolution or ordinance and sets the tax rate for taxes.
- 5. The budget officer may transfer unexpended budgeted amounts within departments.
- 6. The County Commission may transfer unexpended budgeted amounts from one department in a fund to another department in the same fund by resolution.
- 7. The total budget appropriation of any governmental fund may be increased only after a public hearing has been held and followed by resolution of the County Commission.
- 8. Budgets for the General fund are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The appropriated budget is prepared by fund, function and department. The government's department heads may make transfers of appropriations within a department. Transfers of appropriations between departments require the approval of the governing council. The legal level of budgetary control is the department level.

The Fiscal Procedures Act for Utah Counties require Counties to restrict expenditures to authorized departmental budgets. The combined statement of revenues, expenditures and changes in fund balance - budget and actual identifies the departments and funds which have overexpended budgeted amounts if any and, therefore, do not comply with appropriate fiscal procedures.

## **December 31, 2004**

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

# G. Property Tax Calendar:

January 1	Lien Date - All property appraised based upon situs and status as of this date (real
•	and personal).

March 1	Calendar year taxing entities must inform the County of the date, time and place of the
1110110111	budget hearing for the next fiscal year for inclusion with tax notice.

June 22	All taxing entities to adopt tentative budgets and proposed tax rates and report them
	to the county auditor.

•	County auditor to prepare and mail Notice of Valuation and Tax Changes to all real property owners, including centrally assessed property owners or in the event that Notices of Valuation and Tax Changes are not required, the county auditor is to compute taxes and the county treasurer is to mail tax notices.

September 1	State Tax Commission approves	tax rates.
-------------	-------------------------------	------------

November 1	County auditor is to deliver the equalized assessment roll to the county treasurer
	with affidavit.

November 1 County auditor to charge the county treasurer to account for all taxes levied.

November 1 County treasurer to mail tax notices. Tax notices for calendar year entities include notice of budget hearings.

November 30 Taxes on real property become delinquent.

# NOTE 2 - DEPOSITS AND INVESTMENTS

The County maintains a cash and investment pool that is available for use by all funds. Each fund types portion of this pool is displayed on the combined balance sheet as "Cash and Cash Equivalents".

## **Deposits:**

At year-end the carrying amount of the County's deposits for the Primary Government was \$1,053,614 and bank balance was \$1,173,667. Of the bank balances, \$100,000 was covered by federal depository insurance. At year-end the carrying amount of the component units was \$2,115,524 and the bank balance was \$2,158,605. Of the bank balance, \$489,904 was covered by federal depository insurance. Utah state statutes do not require deposits to be collateralized, however, financial institutions must be approved by the State Money Management Council.

# **December 31, 2004**

# NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED) Investments:

Statutes authorize the County to invest in obligations of the U. S. Treasury, agencies, and instrumentalities, commercial paper rated A-1 by Standards & Poor's Corporation or P-1 by Moody's Commercial Paper Record, Bankers' acceptances, repurchase agreements and the state treasurer's investment pool. The County is also authorized to enter into reverse repurchase agreements. The County's investments are categorized below to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the County or its agent in the County's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust agent or department in the County's name. Category 3 includes uninsured and unregistered investments unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent but not in the County's name.

Kane County's temporary investments in the Primary Government at December 31, 2004, consisted of the following:

Investments:	_Category 1	Category 2	Category 3	Carrying Amount/ Fair Value
Repurchase Agreements	806,898	-	-	806,898
Other Items:				
State Treasurer's Investme	nt Pool			3,6 <b>83,</b> 145
Cash In Escrow				325
Total investments				4,490,368

A summary of restricted and unrestricted cash and temporary cash investments in the primary government per combined balance sheet is as follows:

Unrestricted Amounts	2,480,491
Restricted Amounts	2,597,989
Total	5,078,480

**December 31, 2004** 

# NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

Total cash for the County is shown in the statements as follows:

5.078,481 Statement of Net Assets 465,502 Statement of Agency Funds 5,543,983 Total

At December 31, 2004, investments for the component units consisted of the following:

	Category 1	Category 2	Category 3	Carrying Amount/ Fair Value
Investments				-
Other Items: State Treasurer's Investme	ent Pool			1,293,588
Total Investments				1,293,588

The Utah Public Treasurer's Investment Fund is an external deposit and investment pool wherein governmental entities are able to pool the monies from several entities to improve investment efficiency and yield. These monies are invested primarily in money market securities and contain no withdrawal restrictions. As such, the monies invested in this fund are not insured and are subject to the same market risks as any similar investment in money market funds.

# NOTE 3 - REVENUE RECOGNITION - PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and are due and payable at that time. All unpaid taxes levied November 1 become delinquent January 15 of the following year.

Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within sixty days after year end. Delinquent taxes are considered fully collectible and therefore no allowance for uncollectible taxes is provided.

# NOTE 4 - DUE FROM OTHER GOVERNMENT UNITS

Due from other governmental units is comprised of the following:

Class B Road Allotment - State of Utah Narcotics Strike Force - State Reimbursement Forest Reserve Council on Aging Other Grants Special Service Districts Payroll Reimbursements	252,249 21,245 18,371 50,915 21,515 51,483
Total	415,778

415,778 Total

# December 31, 2004

# NOTE 5 - CAPITAL ASSETS

Capital assets activity for the year ended December 31, 2004, was as follows:

# **Primary Government:**

	Beginning			Ending
	Balance	Additions	Deletions	Balance
Governmental Activities:				
Capital Assets Not Being				
Depreciated:				
Land	994,336	-	-	994,336
Rights of Way	6,569,819	•	-	6,569,819
Infrastructure	8,925,738			8,925,738
Total Capital Assets Not				
Being Depreciated	16,489,893		-	16,489,893
Capital Assets Being				
Depreciated:				
Buildings	8,045,300	-	-	8,045,300
Equipment	2,991,032	487,651	274,710	3,203,973
Total Capital Assets				
Being Depreciated	11,036,332	487,651	274,710	11,249,273
Less Accumulated				
Depreciation For:				
Buildings	2,617,967	267,177	-	2,885,144
Equipment	1,394,637	365,992	105,662	1,654,967
Total Accumulated				
Depreciation	4,012,604	633,169	105,662	4,540,111
Total Capital Assets Being				
Depreciated (Net)	7,023,728	(145,518)	169,048	6,709,162
Governmental Activities	•			•
Capital Assets, Net	23,513,621	(145,518)	169,048	23,199,055

# **December 31, 2004**

# NOTE 5 - CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions of the Primary Government as follows:

General Government	294,700
Public Safety	82,711
Highways and Public Improvements	247,718
Parks and Recreation	8,040
Total Depreciation Expense	633,169

# **Component Units:**

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities: Capital Assets Being				
Depreciated:	005 000		_	395,033
Buildings	395,033	131,971	-	164,648
Equipment	32,677	101,971		
Total Capital Assets	427,710	131,971	<u>-</u>	559,68 <u>1</u>
Being Depreciated	427,710			
Less Accumulated				
Depreciation For:	35,116	8,779		43,895
Buildings	6,953	5,48 <u>2</u>	-	12,435_
Equipment	0,000			
Total Accumulated Depreciation	42,069	14,261		56,330
Total Capital Assets Being Depreciated (Net)	385,641	117,710		503,351
Governmental Activities Capital Assets, Net	385,641	117,710	·	503,351

# December 31, 2004

# NOTE 5 - CAPITAL ASSETS (CONTINUED)

	Beginning			Ending
	Balance	Additions	Deletions	Balance
Business Type Activities:				
Capital Assets Not Being				
Depreciated:				
Land	249,314	-	-	249,314
Total Capital Assets Not				
Being Depreciated	249,314	-	<del>-</del>	249,314
Capital Assets Being				
Depreciated:				
Buildings	5,484,288	1,232	-	5,485,520
Improvements	2,025,079	-	-	2,025,079
Equipment	5,456,770	374,429		5,831,199
Total Capital Assets				
Being Depreciated	12,966,137	375,661		13,341,798
Less Accumulated				
Depreciation For:				
Buildings	1,443,839	224,239	-	1,668,078
Improvements	522,743	58,412	-	581,155
Equipment	3,301,212	485,945		3,787,157
Total Accumulated				
Depreciation	5,267,794	768,596		6,036,390
Total Capital Assets Being				
Depreciated (Net)	7,698,343	(392,935)		7,305,408
Business Type Activities				
Capital Assets, Net	7,947,657	(392,935)		7,554,722
Total - Government Wide	8,333,298	(275,225)	-	8,058,073

#### **December 31, 2004**

#### NOTE 6 - HOSPITAL GENERAL OBLIGATION BONDS

During 1996 the County issued \$6,000,000 in Hospital General Obligation Bonds for the purpose of funding the construction of a new hospital facility in Kanab, Utah. The County also approved a 1% increase in the sales tax rate to insure the debt service payment of approximately \$515,000 per year including interest at an average rate of 4.835%. The County will collect the sales tax monies and then make a contribution to the hospital who will then make the debt service payment. The County owns the hospital facility but the operations of the hospital are being conducted by the Kane County Human Resources Special Service District, a component unity of Kane County.

#### **NOTE 7 - ARENA REVENUE BONDS**

During 1996 the County issued \$268,000 of Arena Revenue Bonds to fund the construction of a new rodeo arena. These funds were recorded in the General Fund and construction costs were paid out of the Economic Development budget in the General Fund. However, \$26,800 of the bond proceeds were recorded in the Debt Service Fund since these monies will be held and used to make the final payment on the outstanding bonds. This bond was retired during the year.

#### NOTE 8 - LONG-TERM DEBT

#### General Obligation and Revenue Bonds:

Bonded Long-Term Debt for the primary government consists of the following at December 31, 2004:

Courthouse MBA Lease Revenue Bond of \$1,000,000 payable in annual installments of varying amounts including interest at 2.5%.

1,000,000

Hospital Refunding Revenue Bonds payable to Washington Mutual Bank over six years with semi-annual payments including interest at 3.83%.

1,724,428

**Total Bonds** 

2,724,428

#### **Courthouse Lease Revenue Bonds:**

During the 2002 year Kane County issued lease revenue bonds in the amount of \$1,000,000 for the purpose of financing the costs of constructing improvements to the courthouse facilities. The bonds require annual payments of varying amounts including interest at 2.5%.

#### **December 31, 2004**

#### NOTE 8 - LONG-TERM DEBT (CONTINUED)

The following is a summary of debt service charges to maturity:

	Principal Principal	Interest	Total		
2005	56,000	25,000	81,000		
2006	5 <b>7,0</b> 00	23,600	80,600		
2007	5 <b>8,0</b> 00	22,175	80,175		
2008	60,000	20,725	80,725		
2009	<b>61,0</b> 00	19,225	80,225		
2010-2014	330,000	72,500	402,500		
2015-2019	378,000	28,750	406,750		
	1,000,000	211,975	1,211,975		

#### **Kane County Hospital Revenue Bonds:**

During the 2003 year the Kane County residents approved the issuance of revenue bonds in the amount of \$2,500,000 through the reenactment of the 1% hospital sales tax. The proceeds of the bonds issued were used to retire the outstanding general obligation bonds in the amount of \$892,000 plus interest. The remaining net funds were placed in a hospital escrow account to be used for capital outlays for the hospital. The County Commission must approve all expenditures of said funds.

The bonds require semi-annual payments including interest at 3.83%. The County will retain 50% of the 1% sales tax or an amount required to meet the bond obligation.

The following is a summary of debt service charges to maturity:

	<u>Principal</u>	Interest	Total
2005	406,153	64.847	471,000
2006	422,078	48,922	471,000
2007	438,627	32,373	471,000
2008	<u>457,570</u>	15,225	472,795
	1,724,428	161,367	1,885,795

# NOTES TO FINANCAL STATEMENTS (CONTINUED) KANE COUNTY

December 31, 2004

NOTE 8 - LONG-TERM DEBT (CONTINUED)

The following is a schedule of changes in General Obligation and Revenue Bonds:

Outstanding December 31, 2004		1,000,000	1,724,428	2,724,428
Matured	96,000	•	390,608	486,608
penss	•	1	•	ı
Outstanding December 31, 2003	000'96	1,000,000	2,115,036	3,211,036
Total issued	268,000	1,000,000	2,500,000	3,768,000
Interest Rate	5.2% - 5.75%	2.5%	3.83%	
Date of Issue	1996	2002	2003	
Bond Issue:	Revenue Bonds: Arena	Revenue Bonds Payable Courthouse MBA	Hospital Refunding Revenue Bond	
			38	

Maturity of General Obligation and Revenue Bonds Payable over next five years and thereafter is as follows:

Total	552,000	551,600	551,175	553,520	80,225	402,500	406,750	3,097,770
Interest	89,847	72,522	54,548	35,950	19,225	72,500	28,750	373,342
Principal	462,153	479,078	496,627	517,570	61,000	330,000	378,000	2,724,428
	2005	2006	2007	2008	2009	2010-2014	2015-2019	

#### **December 31, 2004**

#### NOTE 8 - LONG-TERM DEBT (CONTINUED)

#### Capital Leases:

The County has entered into lease agreements for financing the acquisition of equipment for the Road Department. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date.

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2004, were as follows:

Year Ending December 31	Payment Amounts
2005	37,006
2006	37,006
Total Minimum Lease Payments	74,012
Less Amount Representing Interest	(4,214)
Present Value of Minimum Lease Payments	69,798

#### **Compensated Absences - Vacation and Sick Leave:**

At December 31, 2004, the County was liable for vacation pay and compensatory time. The liability of \$126,020 was computed according to the personnel policy.

	Balance			Balance
	December 31,			December 31,
	2003	Additions	Deletions	2004
Compensated Absences				
Vacation/Sick Leave	114,575	11,445	-	126,020

#### **December 31, 2004**

#### NOTE 8 - LONG-TERM DEBT (CONTINUED) Component Units:

Long-Term Debt for the component units consists of the following at December 31, 2004:

	Balance December 31, 2003	Issued	Retired	Balance December 31, 2004
General Obligation Bonds	2,926,746	•	436,318	2,490,428
Lease Revenue Bonds	186,239	-	21,870	164,369
Water Revenue Bonds	375,806	-	23,196	352,610
Total	3,488,791		481,384	3,007,407

The following is a five year summary of debt service charges to maturity for component units:

	Principal	Interest	Total
2005	498,487	108 <b>,18</b> 8	606,675
2006	517,308	89,231	606,539
2007	537,544	69 <b>,39</b> 3	606,937
2008	<b>561,14</b> 5	48,704	609,849
2009	<b>87,</b> 865	29 <b>,65</b> 8	117,523
2010-2014	485,609	100 <b>,63</b> 0	586,239
2015-2019	319,449	20,778	340,227
Total	3,007,407	466,582	3,473,989

#### **NOTE 9 - MUNICIPAL BUILDING AUTHORITY**

During 1996 the County commissioners established a Municipal Building Authority for the purpose of acquiring, improving or extending improvements, facilities or properties and appurtenances to them which the Board of County Commissioners is authorized or permitted by law to acquire. The Building Authority will issue its bonds, notes or other evidences of indebtedness to acquire funds to pay the costs of such projects. The Authority will be funded initially by receipt of the 1% restaurant tax imposed by the County.

#### **December 31, 2004**

NOIE 10	· CL	ASS I	BK	OADS	j							
	_			-		 _	_	_		_		

The following is a schedule of changes in Class B Roads - Reserved Fund Balance:

Reserved Fund Balance - Beginning of Year

3,053,792

Revenues:

State Allotment 1,043,259
Reimbursements 40,838
Other 74,476

**Total Revenues** 

1,158,573

**Expenditures:** 

Salaries and Fringe Benefits 372,554
Supplies and Maintenance 43,934
Legal and Professional 57,301
Materials and Contracts 975,425
Equipment Purchases 181,726
Other 19,203

**Total Expenditures** 

1,650,143

Reserved Fund Balance - End of Year

2,562,222

#### **NOTE 11 - MUNICIPAL BUILDING AUTHORITY**

The following is a schedule of changes in the Municipal Building Authority:

Fund Balance - Beginning of Year

1,320,471

Revenue:

 Taxes
 6,000

 Other
 32,350

**Total Revenue** 

38,350

Expenditures:

Revenue Returned 228,133
Other 2,642

Costs on Proposed Courthouse Addition

230,775

Fund Balance - End of Year

1,128,046

#### **December 31, 2004**

#### **NOTE 12 - TRANSIENT ROOM TAX**

The Special Revenue Fund of the County accounts for the receipts and disbursements of Transient Room Tax. This tax money is designated to be spent to promote tourism within the County. The tax money is derived from a 3% tax on transient room rentals in the County.

#### **NOTE 13 - FUND BALANCE**

In the General Fund, \$379,928 of the fund balance was appropriated and included in the 2005 budget for the County as a source of revenue. The unreserved fund balance at December 31, 2004 was \$1,166,688.

#### NOTE 14 - NARCOTICS STRIKE FORCE - A SPECIAL REVENUE FUND

The Kane County Narcotics Strike Force is a multi-jurisdictional organization created to continue to enhance cooperation between Federal, State, and Local criminal justice agencies and prosecutors in developing better intelligence and successful investigation and prosecution of multi-jurisdictional crimes and their perpetrators. The Strike Force objective is the identification, apprehension and successful prosecution of narcotic conspirators and to enhance recovery of criminal assets.

The governing board consists of the following:

Kane County Sheriff's Office
Kane County Attorney
Kanab City Chief of Police
Orderville Chief of Police
Utah Department of Investigations
Iron County Task Force Coordinator
Strike Force Narcotics Agent

Kane County has no financial benefit or burden as a result of participating in the Narcotics Strike Force Organization. The County is not liable for any debts incurred by the Strike Force.

#### **NOTE 15 - PRIOR PERIOD ADJUSTMENT**

The prior period adjustment of \$406,559 shown on the Statement of Activities represents adjustments to the capital assets for the prior year.

#### **December 31, 2004**

#### **NOTE 16 - TRANSFERS**

Description	Transfers In	Transfers Out
General	-	60,396
Fair	10,500	-
Council On Aging	43,896	-
Restaurant Tax	26,699	-
AERO	6,000	-
Revenue Bonds		26,699
	87,095	87,095

Transfers were made for the following purposes:

#### NOTE 17 - STATE OF UTAH RETIREMENT PLANS

**Local Governmental - Cost Sharing** 

#### Plan Description:

Kane County contributes to the Local Governmental Noncontributory Retirement System and Public Safety Other Division A Contributory Retirement System for employers with Social Security coverage, both of which are cost-sharing multiple-employer defined benefit pension plans administered by the Utah Retirement Systems (Systems). Utah Retirement Systems provide retirement benefits, annual cost of living allowances, death benefits and refunds to plan members and beneficiaries in accordance with retirement statutes established and amended by the State Legislature.

<sup>\*</sup> The General Fund transferred \$10,500 to the Fair Board, \$43,896 to the Council on Aging and \$6,000 to the AERO Fund for operational activities.

<sup>\*</sup> The Restaurant Tax Fund transferred \$26,699 to the Debt Service Funds for payment of related debt.

**December 31, 2004** 

#### **NOTE 17 - STATE OF UTAH RETIREMENT PLANS (CONTINUED)**

The Systems are established and governed by the respective sections of Chapter 49 of the Utah Code Annotated 1953 (Chapter 49) as amended, which also establishes the Utah State Retirement Office (Office) for the administration of the Utah Retirement Systems and plans. Chapter 49 places the Systems, the Office and related plans and programs under the direction of the Utah State Retirement Board (Board) whose members are appointed by the Governor. The Systems issue a publicly available financial report that included financial statements and required supplementary information for the Systems and Plans. A copy of the report may be obtained by writing to the Utah Retirement Systems, 540 East 200 South, Salt Lake City, UT 84102 or by calling 1-800-365-8772.

#### **Funding Policy:**

Plan members are required to contribute a percent of their covered salary (all or part may be paid by the employer) to the system to which they belong; 1.57% to the Public Safety Contributory System. Kane County is required to contribute a percent of covered salary to the respective systems, 11.90% to the Noncontributory and 18.42% to the Public Safety Contributory Systems. The contribution rates are the actuarially determined rates and are approved by the Board as authorized by Chapter 49.

Kane County contributions to the various systems for the years ending December 31, 2004, 2003 and 2002 respectively were; for the Noncontributory System, \$122,546.15, \$102,240.11 and \$86,763.18; and for the Public Safety Contributory, \$73,154.96, \$58,308.96 and \$49,373.21 respectively. The contributions were equal to the required contributions for each year.

#### **NOTE 18 - RISK MANAGEMENT**

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County participates in the Utah Association of Counties Insurance Mutual, a self-funded risk financing pool administered by the Utah Association of Counties. Through the Mutual, the County maintains general liability, errors and omissions, flood, earthquake, newly acquired property, builders risk, unscheduled locations and crime. The Mutual is reinsured through commercial companies in excess of \$150,000 for property to a limit of \$250,150,000 and \$250,000 for liability to a limit of \$2,250,000 with a combined excess aggregate of \$2,250,000 to \$3,250,000.

The Mutual does not provide coverage for all risks and hazards, however, the County has obtained coverage for these risks through other commercial carriers for employee accidental death and dismemberment, workers compensation, and surety bond coverage.

In 2003 the County provided medical and health through a policy with IHC of Utah. The maximum out-of-pocket expense per person per year is \$1,000 or \$2,000 per family per year.

Claims have not exceeded coverage in any of the last three calendar years.

#### **December 31, 2004**

#### NOTE 19 - CONDENSED FINANCIAL STATEMENTS - DISCRETELY PRESENTED COMPONENT UNITS Kane County has seven component units which are described as follows:

#### **Governmental Fund Type:**

Cedar Mountain Fire Protection District - The District provides fire protection to the residents of the District.

Kane County Recreation and Transportation Special Service District - The District provides recreation and transportation capital projects, exclusive of electronic sites, on a County wide basis.

#### **Proprietary Fund Types:**

Western Kane County Special Service District #1 - The District provides garbage disposal and television signal reception to the residents of Kane County.

Glen Canyon Special Service District #1 - The District was created to provide water utility service to the Town of Big Water, Utah.

Kane County Human Resource Special Service District, dba Kane County Hospital - The District provides health care facilities which consists of a hospital, ambulatory care facility, and ambulance service.

Church Wells Special Service District - The District provides water utility services to the residents of the District.

East Zion Special Service District - The District was created to provide wastewater collection and treatment facilities and culinary water utility service to all within the boundaries of the District.

Condensed financial statements for the year ended December 31, 2004 are on the following pages:

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) KANE COUNTY

# **December 31, 2004**

# CONDENSED FINANCIAL STATEMENTS - DISCRETELY PRESENTED COMPONENT UNITS Condensed Financial Statements for the year ended December 31, 2004, is as follows: **NOTE 19-**

# Condensed Statement of Net Assets:

Total	4,641,072	64,676 1,180,791 8,058,073	13,944,612	1,480,529	2, <b>508</b> ,920 59,500	4,048,949	5,081,966 828,740	3,984,957	9,895,663	13,944,612
East Zions Special Service District	33,077	21,455 807,664	862,196	46,295	692,000	738,295	92,119	31,782	123,901	862,196
Church Wells Special Service District	126,431	- 289,995	416,426	3,000	43,000	46,000	243,995	126,431	370,426	416,426
Kane County Human Resource Special Service District	2,515,899	958,136 5,178,320	8,652,355	1,202,089	1,319,254	2,521,343	3,485,549 764,064	1,881,399	6,131,012	8,652,355
Glen Canyon Special Service District	70,148	53,723 - 728,859	852,730	40,939	314,012	354,951	<b>394,</b> 228 53.723	49,828	497,779	852,730
Western Kane County Special Service District	1,380,870	- 201,200 549,884	2,131,954	164,491	- 29,500	223,991	527,093	1,380,870	1,907,963	2,131,954
Kane County Recreation and Transportation Special Service District	•			•	, ,		, ,	•		
Cedar Mountain Fire Protection District	514,647	10, <b>953</b> - 503,351	1,028,951	23,715	140,654	164,369	338,982 10.953	514,647	864,582	1,028,951
	Current Assets	Restricted Cash Other Noncurrent Capital Assets (Net)	Total Assets	Liabilities: Current Liabilities	Long-Term Debt Other Noncurrent Liabilities	Total Liabilities	Net Assets: Capital Assets - Net of Related Debt Restricted	Unrestricted	Net Assets	Total Liabilities and Net Assets

# KANE COUNTY NOTES TO FINANCIAL STATEMENTS

December 31, 2004

CONDENSED FINANCIAL STATEMENTS - DISCRETELY PRESENTED COMPONENT UNITS (CONTINUED) Condensed Statement of Revenues, Expenses and Changes in Net Assets: NOTE 19 -

						ns 1 1 Total 36 8,083,121	(5) (777,758) (6,944,344)	361,019	43 382,463 98 35,141 26) (121,302)	15 296,302	24 657,321	8,373,760	9,031,081
						Vells East Zions  It Special Service It District 131,536	(34,306) (09) (65,921)	31,309	127,843 43 98 15) (29,226)	98,715	130,024	(6,123)	123,901
	<u>268</u> 402)	998	716	582		unty Church Wells source Special strice Service t District 249 54,983	294) (18,595) 636) (21,509)	14,879	010 463 143 012) (1,715)	461 (1,572)	13,307	232 357,119	012 370,426
	nty i and ation rvice Total 655,268 (156,402)	498,866	365,716	864,582		Kane County yon Human Resource rvice Special Service #1 District 7,137,249	261) (576,294) 230) (6,336,636)	772) 224,319	9,610 245,010 1,040 12,463 (7,349) (83,012)	3,301 174,461	471) 398,780	·	779 6,131,012
	Kane County  Recreation and Transportation  Special Service District  68	- 99	16			nty Glen Canyon vice Special Service H District #1 34	02) (47,261) 48) (111,230)	(17,772)			(14,471)	82 512,250	63 497,779
	Cedar Mountain Fire Protection District 655,268 (156,402)	498,866	365,716	864,582		Western Kane County Special Service District #1 618,634	(101,302) (409,048)	108,284	21,397	21,397	129,681	1,778,282	1,907,963
Governmental Activities:	Revenues Current Expenses	Change in Net Assets	Net Assets - Beginning	Net Assets - Ending	Business Type Activities:	Operating Revenue	Operating Expenses: Depreciation Other	Operating Income (Loss)	Non-Operating Revenues: Other Income (Expense) Interest Income Interest Expense	Total Non-Operating Revenues	Change in Net Assets	Net Assets - Beginning	Net Assets - Ending

(This page contains no information and is used to assist in formatting, for easier reading)

# REQUIRED SUPPLEMENTARY INFORMATION "UNAUDITED"

#### KANE COUNTY CONDITION RATING OF THE COUNTY'S ROAD SYSTEM

#### For The Year Ended December 31, 2004

Percentage of Lane-Miles in Good or Better Condition in 2002, 2003 and 2004:

	Paved	Gravel	Dirt (Native)	Bridges	Overall System
2002 Percentage	87	80	20	100	62
2003 Percentage	89	83	20	100	63
2004 Percentage	91	83	20	100	65

Percentage of Lane-Miles in Substandard Condition in 2002, 2003 and 2004:

	Paved	Gravel	Dirt (Native)	Bridges	Overall System
2002 Percentage	5	20	80	0	35
2003 Percentage	5	20	80	0	35
2004 Percentage	6	20	75	0	34

Comparison of Needed-to-Actual Maintenance/Preservation in 2002, 2003 and 2004 - Roads and Bridges:

	2002	2003	2004
Paved:			
Needed	370,474	422,827	452,000
Actual	390,300	421,849	430,000
Gravel:			
Needed	453,213	136,153	405,000
Actual	481,370	158,417	350,000
Dirt (Native):			
Needed	411,226	671,686	705,000
Actual	429,330	618,404	690,000
Overall System:	,		
Needed	1,234,913	1,230,666	1,562,000
Actual	1,301,000_	1,19 <b>8,6</b> 70_	<b>1,470,000</b>
Difference	(66,087)	31,996	92,000

The condition of road pavement is measured using the American...(AASHTO) pavement management system, which is based on stress factors found in pavement surfaces. The AASHTO pavement management system uses a measurement scale that is based on a condition index ranging from zero for a failed pavement to 100 for a pavement in perfect condition. The condition index is used to classify roads in good condition (70-100), fair condition (50-69), and substandard condition (less than 50). It is the County's policy to maintain at least 80 percent of its road system at a good or better condition level. No more than 20 percent should be in substandard condition for paved and gravel roads. It is also the County's policy to maintain at least 20 percent of its native road system at a good or better condition level. No more than 80 percent should be in substandard condition for native road system. Condition assessments are determined every year.

This schedule only presents the information for the last three years. GASB standards require reporting the last three complete condition assessments and needed-to-actual information for 5 years. However, the County implemented these new standards in 2002, and did not collect this information for the prior years. The County will continue to collect and retain this information so that over a period of five years it will be able to report the required information.

The condition of the County's bridges is determined using its Bridge Management and Inspection Program (BMIP). The bridge condition rating, which is a weighted average of an assessment of the ability of individual components to function structurally, uses a numerical condition scale ranging from 1.0 (impaired or load restricted) to 7.0 (new). It is the County's policy to keep the number and square footage of deck area of bridges with a condition rating of 1.0 to 1.9 below 1 percent. All bridges are inspected every two years.

## KANE COUNTY BUDGETARY COMPARISON SCHEDULE GENERAL FUND

	Budgeted	Amounts	Actual Amounts	Variance With Final Budget Positive	
	Original	Final	(Budgetary Basis) (See Note A)	(Negative)	
Budgetary Fund Balance, January 1	1,036,764	1,036,764	1,036,764		
Resources (Inflows):					
Property Taxes	1,620,405	1 <b>,620,405</b>	1,843,712	223,307	
Sales Taxes	400,000	400,000	336,958	(63,042)	
Licenses and Permits	168 <b>,60</b> 0	168,600	219,340	50,740	
Intergovernmental Revenue	<b>738,369</b>	738,369	815,022	76,653	
Charges for Services	389,200	389,200	326,219	(62,981)	
Fines and Forfeitures	304,000	304,000	338,000	34,000	
Miscellaneous Revenue	77,000	123,395	<b>60,</b> 945	(62,450)	
Use of Surplus	379,929	445,815		(445,815)	
Total Resources	4,077,503	4,189,784	3,940,196	(249,588)	
Amounts Available for Appropriation	5,114,267	5,226,548	4,976,960	(249,588)	
Charges to Appropriations (Outflows): General Government:					
Commission	128,649	128,649	101,933	26,716	
Legal and Technical Assistance	45,000	45,000	42,686	2,314	
Human Resources	36,825	39,825	36,130	3, <b>69</b> 5	
Volunteer Center/Vista	15,000	15,000	15,000	0	
District Court	84,476	84,576	63,995	20,581	
J. P. Court	141,646	150,941	141,062	9,879	
Public Defender	46,936	44,936	34,135	10,801	
Law Library	8,500	8,500	7,206	1,294	
Data Processing	146,529	146,529	137,294	9,235	
Clerk-Auditor	92,811	93,211	83,825	9,386	
Treasurer	94,400	94,400	92,241	2,159	
Recorder	117,174	117,174	115,580	1,594	
Attorney	199,912	207,034	200,750	6,284	
Assessor	207,349	210,399	207,682	2,717	
Motor Vehicles	45,407	45,113	44,855	258	
Non-Departmental	732,809	777,809	686,854	<b>90,95</b> 5	
Building and Grounds	248,984	248,984	220,990	27,994	
Elections	36,240	36,240	22,239	14,001	
Council On Aging	33,911	33,911	25,904	8,007	
Planning and Zoning	30,589	44,792	32,002	12,790	
Total General Government	2,493,147	2,573,023	2,312,363	260,660	

# KANE COUNTY BUDGETARY COMPARISON SCHEDULE GENERAL FUND

	Dudgatad	Amounto	Actual Amounts	Variance With Final Budget
	Budgeted	Amounts	(Budgetary Basis)	Positive
	Original	Final	(See Note A)	(Negative)
Charges to Appropriations (Outflows) Continued:				
Public Safety:				
Sheriff	624,059	624 <b>,05</b> 9	615,45 <b>4</b>	8,605
Dispatch Services	229,249	243,731	227,593	16,138
Emergency Services	<b>33,7</b> 00	<b>33,70</b> 0	10,972	22,728
Fire Suppression	81,000	81 <b>,00</b> 0	57,64 <b>8</b>	23,352
County Jail	291,507	307,534	302,019	5,515
Building Inspector	100,374	100,874	69,751	31,123
Total Public Safety	1,359,889	1,390,898	1,283,437	107,461
Health and Public Welfare:				
Health Services	42,980	44,036	43,651	385
Public Welfare	3,500	3,500	1,093	3,500
Total Health and Public Welfare	46,480	47,536	44,744	2,792
Highway and Public Improvements	12,780	12,781	12,780	1
Parks, Recreation and Public Property	<b>39,</b> 699	40,037	40,037	<u> </u>
Extension Office	34,112	34,113	31,003	3,110
Contributions	31,000	31,000	25,512	5,488
Transfers	<b>60,</b> 396	60,396	60,396	
Total Charges to Appropriations	4,077,503	4,189,784	3,810,272	379,512
Budgetary Fund Balance - December 31	1,036,764	1,036,764	1,166,688	129,924

## KANE COUNTY BUDGETARY COMPARISON SCHEDULE CLASS B ROAD

	Budgeted	I Amounts	Actual Amounts (Budgetary Basis)	Variance With Final Budget Positive
	Original	Final	(See Note A)	(Negative)
Budgetary Fund Balance, January 1	3,053,792	3,053,792	3,053,792	<del></del>
Resources (Inflows):				
Intergovernmental	1,012,035	1,012,035	1,043,259	31,224
Charges for Services	-	-	40,838	40,838
Miscellaneous	529,548_	707,548	74,476	(633,072)
Total Resources	1,541,583	1,719,583	1,158,573	(561,010)
Amounts Available for Appropriation	4,595,375	4,773,375	4,212,365	(561,010)
Charges to Appropriations (Outflows):				
County Roads	1,541,583	1,719,583	1,650,143	69,440
Total Charges to Appropriations	1,541,583	1,719,583	1,650,143	69,440
Budgetary Fund Balance - December 31	3,053,792	3,053,792	2,562,222	(491,570)

# KANE COUNTY BUDGETARY COMPARISON SCHEDULE MUNICIPAL BUILDING AUTHORITY

	Budgeted	Amounts	Actual Amounts	Variance With Final Budget
	Original	Final	(Budgetary Basis) (See Note A)	Positive (Negative)
Budgetary Fund Balance, January 1	1,320,471	1,320,471	1,320,471	
Resources (Inflows):				
Miscellaneous	-	_	38,350	38,350
Prior Years Surplus	1,300,000	1,300,000	<u> </u>	(1,300,000)
Total Resources	1,300,000	1,300,000	38,350	(1,261,650)
Amounts Available for Appropriation	2,620,471	2,620,471	1,358,821	(1,261,650)
Charges to Appropriations (Outflows):				
Miscellaneous	1,300,000	1,300,000	230,776	1,069,224
Total Charges to Appropriations	1,300,000	1,300,000	230,776	1,069,224
Budgetary Fund Balance - December 31	1,320,471	1,320,471	1,128,045	(192,426)

#### KANE COUNTY BUDGETARY COMPARISON SCHEDULE HOSPITAL FUND

	Budgeted	Amounts	Actual Amounts (Budgetary Basis)	Variance With Final Budget Positive
	Original	Final	(See Note A)	(Negative)
Budgetary Fund Balance, January 1	24,075	24,075	24,075	-
Resources (Inflows):				
Tax Proceeds	1,130,000	1,130,000	992,570	(137,430)
Intergovernmental	-	-	134,137	134,137
Other	•	-	2,739	2,739
Total Resources	1,130,000	1,130,000	1,129,446	(554)
Amounts Available for Appropriation	1,154,075	1,154,075	1,153,521	(554)
Charges to Appropriations (Outflows):				
Hospital Operations	649,000	649,000	626,682	22,318
Bond Principal Payments	400,000	400,000	390,608	<b>9,39</b> 2
Bond Interest Payments	81,000	81,000	80,350	<u>650</u>
Total Charges to Appropriations	1,130,000	1,130,000	1,097,640	32,360
Budgetary Fund Balance - December 31	24,075	24,075	55,881	31,806

# KANE COUNTY NOTE A BUDGETARY COMPARISON SCHEDULE BUDGET-TO-GAAP RECONCILIATION

General Fund	Class B Road	Municipal Building Authority	Hospital
5,002,349	4,212,365	1,358,821	1,153,521
			<u>.</u>
(1,036,7 <b>6</b> 4)	(3,053,792)	(1,320,471)	(24,075)
			1
		-	
0.005.505	1 150 570	20 250	1 100 446
3,900,000	1,100,073	30,330	1,129,446
3,810,272	1,650,143	230,776	1,097,640
(60,396)		-	•
3,749,876	1,650,143	230,776	1,097,640
	Fund 5,002,349 (1,036,764) 3,965,585 3,810,272 (60,396)	Fund Road  5,002,349 4,212,365  (1,036,764) (3,053,792)  3,965,585 1,158,573  3,810,272 1,650,143	General Fund         Class B Road         Building Authority           5,002,349         4,212,365         1,358,821           (1,036,764)         (3,053,792)         (1,320,471)

# COMBINING FINANCIAL STATEMENTS AND SCHEDULES

(This page contains no information and is used to assist in formatting, for easier reading)

## KANE COUNTY COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES ALL AGENCY FUNDS

	Balance December 31, 2003	Additions	Deletions	Balance December 31, 2004
PROPERTY TAX FUND		Additions	Deletions	2004
ASSETS Cash	375,550	7,383,549	7,388,660	370,439
Taxes Receivable	70,221	32,030	70,221	32,030
TOTAL ASSETS	445,771	7,415,579	7,458,881	402,469
LIABILITIES				
Due to Taxing Units	445,125	7,266,155	7,311,102	400,178
Collections Payable	646	79,203	77,558	2,291
TOTAL LIABILITIES	445,771	7,345,358	7,388,660	402,469
CLERK'S TRUST FUND				
ASSETS Cash	112,037	383,160	400,270	94,927
LIABILITIES				
Collections Payable	112,037	383,160	400,270	94,927
PAYROLL TRUST FUND				
ASSETS Cash	1,381	2,484,224	2,485,469	136
LIABILITIES Collections Payable	1,381	2,484,224	2,485,469_	136
Concentration and a second				
TOTALS - ALL AGENCY FUNDS ASSETS				
Cash	488,968	10,250,933	10,274,399	465,502
Taxes Receivable	70,221	32,030	70,221	32,030
TOTAL ASSETS	559,189	10,282,963	10,344,620	497,532
LIABILITIES				
Due to Taxing Units	445,125	7,266,155	7,311,102	400,178
Collections Payable	114,064	2,946,587	2,963,297	97,354
TOTAL LIABILITIES	559,189	10,212,742	10,274,399	497,532

## KANE COUNTY NONMAJOR GOVERNMENTAL FUNDS SPECIAL REVENUE AND DEBT SERVICE FUNDS

#### For The Year Ended December 31, 2004

#### **SPECIAL REVENUE**

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

#### E-911 Fund:

This fund is used to account for monies collected on telephone bills for providing 911 emergency services in the County.

#### **County Fair:**

This fund is used to account for monies collected and expended for the County Fair.

#### Council on Aging:

This fund is used to account for monies collected and expended on activities for the senior citizens.

#### **Municipal Building Authority:**

This fund is used to construct public facilities in the County and to pay the indebtedness related to the cost of those facilities. This fund collects restaurant tax monies to make the debt service payments.

#### **Victims Advocate Fund:**

This fund receives monies to be used to help victims of crimes within the County.

#### **Grants and Reimbursements Fund:**

This fund accounts for special grants and reimbursements received by the County.

#### **Transient Room Tax Fund:**

This fund is used to account for room taxes collected within the County to fund promotion of Kane County.

#### Glen Canyon and Cedar Mountain Special Service District Payroll Funds:

These funds are used to collect monies from the Special Service Districts for providing payroll services for the Districts.

## KANE COUNTY NONMAJOR GOVERNMENTAL FUNDS SPECIAL REVENUE AND DEBT SERVICE FUNDS

#### For The Year Ended December 31, 2004

#### **AERO Division Fund:**

This fund is used to maintain and operate the County airplane.

#### **Narcotics Task Force Fund:**

This fund is used to account for the activities of the narcotics task force in the County. These funds are restricted for providing law enforcement activities regarding illegal drug use in the County.

#### **DEBT SERVICE FUNDS**

Debt Service Funds are used to service debt of governmental fund type activities.

#### **Arena Revenue Bond Fund:**

This fund services debt related to the construction of the County rodeo arena facilities.

# KANE COUNTY COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

#### **December 31, 2004**

Enhanced 911	County <u>Fair</u>	Council On Aging	MBA 1% Restaurant Tax	Victims Advocate
43,731	1,419	202	180,933	8,611
	•			
-	-	-	-	-
-	-	50,915		2,516
43,731	1,419	51,117	180,933	11,127
				1
<u>746</u>		536_	124	149_
746		536_	124	149
				1
-	-	-	-	-
42,985	1,419	50,581	<u> 180,<b>80</b>9</u>	10,978
42,985	1,419	50,581	<u> 180,809</u>	10,978
43 731	1 410	51 117	180 933	11,127
	911 43,731 - 43,731 746 746 42,985	911 Fair  43,731 1,419	911     Fair     On Aging       43,731     1,419     202       -     -     50,915       43,731     1,419     51,117       746     -     536       746     -     536       42,985     1,419     50,581       42,985     1,419     50,581	Enhanced 911         County Fair         Council On Aging         Restaurant Tax           43,731         1,419         202         180,933           -         -         -         -           -         -         50,915         -           43,731         1,419         51,117         180,933           746         -         536         124           746         -         536         124           42,985         1,419         50,581         180,809           42,985         1,419         50,581         180,809

Grants and Reimburs.	Transient Room Tax	Glen Canyon SSD Payroll	Cedar Mountain FPD Payroll	AERO Division	Strike Force	Arena Revenue Bonds	Nonmajor Gov't Funds
(10,321)	37,488	(833)	(50,257)	136,802	42,577	-	390,352
19,000	-	- 833	- 50,649	-	- 21,245	336 	336 145,158
8,679	37,488	-	392	136,802	63,822	336	535,846
	2,057		392		928		4,932
	2,057	<del>-</del>	392		928		4,932
-	-	-	-	-	-	336	336
8,679	<u>35,431</u>	-	-	136,802	62,894	-	530,578
8,679	35,431	<del></del>		136,802	62,894	336	530,914
8,679	37,488	-	392	136,802	63,822	336	535,846

# KANE COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS

	Enhanced 911	County Fair	Council On Aging	MBA 1% Restaurant Tax	Victims Advocate
Revenues:					
1% Restaurant Tax	-	-	-	88,577	-
Transient Room Tax	-	-	-	-	- 1
Intergovernmental Revenue		-	127,729	-	19,461
Charges for Services	-	-	-	-	-
Interest	1,326	77	22	4,425	- '
Miscellaneous	27,798	895_	23,029	-	
Total Revenues	29,124	972	150,780	93,002	19,461
Expenditures:					
Current:					l
General Government	-	-	-	-	- ,
Public Safety	40,486	-	-	-	19,610
Public Health	-	-	168,728	-	-
Parks and Recreation	-	-	-	2,164	- 1
County Promotion	-	18,106	-	-	-
Debt Service:					•
Principal	-	-	-	96,000	- 1
Interest			-	4,838	-
Total Expenditures	40,486	18,106	168,728	103,002	19,610
Excess of Revenues Over					•
(Under) Expenditures	(11,362)	(17,134)	(17,948)	(10,000)	(149)
Other Financing Sources (Uses):					•
Transfer In (Out)	-	10,500	43,896	26,699	<del></del>
Net Change in Fund Balance	(11,362)	(6,634)	25,948	16, <b>69</b> 9	(149)
Fund Balances - Beginning	54,347	8,053	24,633	164,110	11,127
Fund Balances - Ending	42,985	1,419	50,581	<u> 180,<b>80</b>9</u>	10,978

Grants and	Transient Room	Glen Canyon SSD	Cedar Mountain FPD	AERO	Strike	Arena Revenue	Nonmajor Gov't
Reimburs.	Tax	Payroll	Payroll	<u>Division</u>	Force	Bonds	Funds
•	-	-	_	-	-	-	88,577
-	300,956	-	-	-	-	-	300,956
19,000	-	-	-	-	96,129	-	262,319
-	-	87,144	-	-	- -	-	87,144
-	-	-	-	-	-	233	6,083
12,458	10,061		50,151	152,223	27,776		304,391
31,458	311,017	87,144	50,151	152,223	123,905	233_	1,049,470
04 450		07.444	F0.454				
31,458	-	87,144	50,151	-	100.050	-	168,753
_	_	•	-	25,940	132,852	-	218,888
_	_	_	-	<u>-</u>	<u>.</u>	- 194	16 <b>8,728</b> 2,358
_	299,861	•	_	_	-	194	2,336 31 <b>7,9</b> 67
	200,001		_	_	-	-	317,907
-	-	-	-	-	-	-	96,000
<del></del>		-	-			-	4,838
31,458	299,861	87,144	50,151	25,940	132,852	194_	977,532
-	11,156	-	-	126,283	(8,947)	39	71,938
	-	<u>-</u>		6,000		(26,699)	60,396
-	11,156	-	-	132,283	(8,947)	(26,660)	132,334
8,679	24,275	-		4,519	71,841	26,996	398,580
<u>8,679</u>	35,431	_		136,802	62,894	336	530,914

# KANE COUNTY TREASURER'S TAX COLLECTION TRUST FUND BALANCE SHEET

#### **December 31, 2004**

Assets:	
Cash In Checking	370,439
Taxes Receivable	32,030
Total Assets	402,469
Liabilities:	
Refunds Payable	2,291
Due to Taxing Units	400,178
Total Liabilities	402,469

# KANE COUNTY COUNTY TREASURER CURRENT YEAR TAXABLE VALUES December 31, 2004

Total Taxes Charged	1,146,103 110,859 78,255	1,335,217	2,859,445	14,755	<b>29,</b> 101 303,497	46,445 40,242	434,039	436,140	81,515	163,925	57,600	11,566	89,419	1,461	521,916	5,910,728
Personal Property Taxes Charged	30,784 2,925 2,101	35,809	83,141	418	354 8.227	1,475 488	10,962	•	-	•		1	1	21	14,026	143,960
Personal Property Tax Rates	.001905 .000181 .000130		.005145	.003675	.002484	.002197		•	•		•	1	ı	.000480	.000868	
Personal Property Values	16,159,510 16,159,510 16,159,510		16,159,510	113,812	142,713 4,169,747	671,195 293,767		•	•	•	•	1	•	44,455	16,159,510	
Taxes Charged	1,115,319 107,934 76,154	1,299,407	2,776,305	14,336	<b>28,747</b> 295,270	44,970 39,754	423,077	436,140	81,515	163,925	27,600	11,566	89,419	1,439	507,890	5,848,283
Total Real and Centrally Assessed <u>Tax Rates</u>	.001860 .000180 .000127		.004630	.003763	.0 <b>02584</b> .001923	.002210		ı	ı	ı	•	ı	ı	.000490	.000847	
Total Real and Centrally Assessed Values	599,633,855 599, <b>633,855</b> 599, <b>633</b> ,855		599,633,855	3,809,791	11,124,911 153,546,414	20,348,401 24,078,830		•	•	•		1	•	2,937,194	599,633,855	
Centrally Assessed Values	20,442,815 20,442,815 20,442,815		20,442,815	56,297	410,681 4,184,238	916,816 409,503		•	•		•	ı	1	61,440	20,442,815	
Real Property Values	579,191,040 579,191,040 579,191,040		579,191,040	3,753,494	10,714,230 149,362,176	19,431,585 23,669,327		•	•	•		ſ	•	2,875,754	579,191,040	
TAXING UNITS	General General State Assessing/Collecting Local Assessing/Collecting	Total County Funds	Kane County School District	Cities and Towns:	Glendale Kanab	9 Orderville Big Water	Total Towns	Cedar Mountain Fire District	Cedar Mountain Snow Removal	West Kane County SSD #1	Glen Canyon SSD	East Zions SSD - Fire	East Zions SSD - Water	Church Wells SSD	Kane County Water Conservancy District	GRAND TOTALS

# KANE COUNTY COUNTY TREASURER STATEMENT OF TAXES CHARGED, COLLECTED AND DISBURSED CURRENT AND PRIOR YEARS

#### **December 31, 2004**

	Current Years Taxes								
			Treasure	er's Relief					
	Taxes Charged	Unpaid Taxes	<b>Ab</b> atem <b>e</b> nts	Adjustments	Total Treasurer's Relief				
TAXING UNITS				<u> </u>					
County Funds:									
General	1,146,103	109,388	4,126	(1,515)	111,999				
Debt Service	-	-	-	-	-				
State Assessing/Collecting	110,859	10,586	<b>39</b> 9	(201)	10,784				
Local Assessing/Collecting	78,254	7,469	282_	<u>(104)</u>	7,647				
Total County Funds	1,335,216	127,443	4,807	(1,820)	130,430				
Kane County School District	2,859,446	272,294	10,269	2,744	285,307				
Cities and Towns:									
Alton	14 <b>,75</b> 5	979	-	(25)	954				
Glendale	29,101	2,046	<b>4</b> 54	(22)	2,478				
Kanab	303,497	24,925	2,507	(8 <b>72</b> )	26,560				
Orderville	46,445	1,836	<b>43</b> 9	(80)	2,195				
Big Water	40,242	7,450	74	(21)	7,503				
Total Towns	434,040	37,236	3,474	(1,020)	39,690				
Cedar Mountain Fire District	436,140		-	<u> </u>					
Cedar Mountain Snow Removal	81,515		-	•					
West Kane County SSD #1	163,925		<del>-</del>						
Glen Canyon SSD	57,600		-	-					
East Zions SSD - Fire	11,566								
East Zions SSD - Water	89,419			-					
Church Wells SSD	1,461	120_	32	1	153				
Kane County Water									
Conservancy District	521,916	49,813	1,878	(681)	51,010				
GRAND TOTALS	5,992,244	486,906	20,460	(776)	506,590				

Current Years Taxes			Other Collections						
T <b>axes</b> Collected	Porcent	Penalties	Fee	Motor Vehicle and Interest		uencies Interest			
Collected	Percent	and Interest	<u>In Lieu</u>	Collections	Tax	and Penalty			
1,034,104	90.23%	<b>6,</b> 313	256,252	12,012	110,940	39,090			
•	-	-	-	-	342	51			
100,075	90.27%	80	<b>24,79</b> 9	1,075	10,489	473			
<u>70,607</u>	<u>90.23%</u>	57	17,497	<u>758</u>	7,660	345			
1,204,786	90.23%	6,450	298,548	13,845	129,431	39,959			
2,574,139	90.02%	2,067	637,875	29,892	291,222	12,409			
<b>13,8</b> 01	93.53%	6	4,137	154	1,975	46			
26,623	91.48%	12	6,756	229	3,478	239			
276,937	91.25%	137	60,941	1,989	27,521	1,091			
44,250	95.27%	8	10,176	354	2,331	116			
32,739	81.36%	36_	<u>7,985</u>	219	10,693	1,076			
394,350	90.86%	199	89,995	2,945	45,998	2,568			
436,140	100.00%			376					
81,515	100.00%	-	<u> </u>	70					
163,925	100.00%	-	-	141	-				
<u>57,600</u>	100.00%		<u> </u>	50_					
11,566	100.00%		-	10_					
89,419	100.00%	<u>-</u>	<u> </u>	77					
1,308	89.53%	10	464	3_	119	17			
47 <b>0,</b> 906	90.23%	378_	116,691	5,469	50,970	2,254			
-10,000	00.2070								
5,485,654	91.55%	9,104	1,143,573	<u>52,878</u>	517,740	57,207			

## KANE COUNTY TAX COLLECTION TRUST FUND CASH RECEIPTS AND DISBURSEMENTS

·	Treasurer's Balance December 31, 2003	Tax Collection Receipts	Current Taxes Apportioned	Fee-In-Lieu Apportioned
Tax Collection Accounts:			<del></del>	
Current Years Taxes	-	5, <b>485</b> ,653	(5,485,653)	-
Penalty and Interest	-	9,104	(9,104)	-
Fee-In-Lieu	-	1,1 <b>43</b> ,573	-	(1,143,573)
Motor Carrier	-	48,249	-	-
Interest	-	4,629	-	-
Redemption of Prior Years Taxes	-	<b>574</b> ,947	-	-
Refunds	646	76,912		
Total Collections	646	7,343,067	(5,494,757)	(1,143,573)
Taxing Units:				
County General Fund	-	-	1,040,417	256,252
Debt Service	-	-	-	-
State Assessing and Collecting	-	-	100,155	24,799
Local Assessing and Collecting	-	-	70,665	17,497
Kane County School District	328,749	-	2,576,206	637,875
Cities and Towns:				
Alton	1,390	-	13,806	4,137
Glendale	3,231	-	26,635	6,756
Kan <b>ab</b>	31,020	-	277,074	60,941
Orderville	5,397	-	44,258	10,176
Big Water	16,118	-	32,775	7,985
Cedar Mountain Fire District	120	-	517,655	-
West Kane County SSD#1	138	-	163,925	-
Glen Canyon SSD	47	-	57,600	-
East Zions SSD - Fire	8	-	11,566	-
East Zions SSD - Water	1,902	•	89,419	-
Church Wells SSD	158	-	1,317	464
Kane County Water Conservancy Dist.	56,847	-	471,284	116,691
Total Due Taxing Units	445,125		5,494,757	1,143,573
Grand Totals	445,771_	7,3 <b>43</b> ,067		<u>-</u>

Motor Carrier Apportioned	Interest Apportioned	Delinquent Taxes Apportioned	Total	<u>Disbursements</u>	Treasurer's Balance December 31, 2004
-	_	-	-	_	_
-	-	-	-	-	-
-	-	-	-	-	-
(48,249)	-	-	-	-	-
-	(4,629)	-	-	-	-
-	•	(574,947)	-	-	-
	-		<u>77,558</u>	<u>77,558</u>	•
(48,249)	(4,629)	(574,947)	77,558	77,558	<u> </u>
11,106	906	150,030	1,458,711	1,458,711	
-	-	393	393	393	-
1,075	-	10,962	136,991	136,991	-
758	-	8,005	96,925	96,925	-
27,647	<b>2,2</b> 45	303,631	3,876,353	3,582,746	293,607
142	12	2,021	21,508	19,468	2,040
206	23	3,717	40,568	36,666	3,902
1,749	240	28,612	399,636	367,643	31 <b>,99</b> 3
316	38	2,447	62,632	59,284	3,348
190	29	11,769	68,866	57,825	11,041
-	446	-	518,221	517,7 <b>7</b> 5	446
-	141	-	164,204	164,063	141
-	50	-	57,697	57,647	50
-	10	-	11,584	11,574	10
-	77	-	91,398	91,321	77
2	1	136	2,078	1,857	221
5,058	411	53,224	703,515	650,213	53,302
48,249	4,629	574,947	7,711,280	7,311,102	400,178
	_	<del>-</del>	7,788,838	7,388,660	400,178

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# **COMPLIANCE SECTION**

#### Kimball & Roberts

Certified Public Accountants A Professional Corporation Box 663 Richfield, Utah 84701 Phone 896-6488

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING SNF ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of County Commissioners Kane County Kanab, Utah 84741

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of Kane County as and for the year ended December 31, 2004, which collectively comprise Kane County's basic financial statements and have issued our report thereon dated March 4, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Kane County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Kane County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain matters that we reported to the management of Kane County in a separate letter dated March 4, 2005.

The Honorable Board of County Commissioners Kane County Page -2-

This report is intended solely for the information and use of the audit committee, management, County Commission and is not intended to be and should not be used by anyone other then these specified parties.

KIMBALL & ROBERTS, P. C. Certified Public Accountants

March 4, 2005 Richfield, Utah

#### Kimball & Roberts

Certified Public Accountants A Professional Corporation Box 663 Richfield, Utah 84701 Phone 896-6488

#### **AUDITOR'S REPORT ON STATE LEGAL COMPLIANCE**

The Honorable Board of County Commissioners Kane County Kanab, Utah 84741

We have audited the basic financial statements of Kane County, for the year ended December 31, 2004, and have issued our report thereon dated March 4, 2005. As part of our audit, we have audited Kane County's compliance with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; special tests and provisions applicable to each of its major State assistance programs as required by the State of Utah Legal Compliance Audit Guide for the year ended December 31, 2005. The County received the following major State assistance programs from the State of Utah:

B Road Funds (Department of Transportation)
Liquor Law Enforcement (State Tax Commission)
Mineral Lease Distributions (Department of Transportation)

The County also received the following nonmajor grants, which are not required to be audited for specific compliance requirements: (However, these programs were subject to testwork as part of the audit of Kane County's financial statements.)

Bookmobile Grant (Department of Community and Economic Development)
Senior Nutrition (Department of Human Services)
EMS Grant (Department of Health)
AGR Grant (Department of Administrative Affairs)

Our audit also included testwork on the County's compliance with those general compliance requirements identified in the State of Utah Legal Compliance Audit Guide, including:

Public Debt
Cash Management
Purchasing Requirements
Budgetary Compliance
Property Tax
Other Compliance Requirements

The management of Kane County is responsible for the County's compliance with all compliance requirements identified above. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

The Honorable Board of County Commissioners Kane County Page -2-

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

The results of our audit procedures disclosed immaterial instances of noncompliance with the requirements referred to above, which are described in a separate management letter. We considered these instances of noncompliance in forming our opinion on compliance, which is expressed in the following paragraph.

In our opinion, Kane County, complied, in all material respects, with the general compliance requirements identified above and the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; and special tests and provisions that are applicable to its major State assistance programs for the year ended December 31, 2004.

KIMBALL & ROBERTS, P. C. Certified Public Accountants

March 4, 2005 Richfield, Utah

# KANE COUNTY MANAGEMENT LETTER DECEMBER 31, 2004

#### Kimball & Roberts

Certified Public Accountants A Professional Corporation Box 663 Richfield, Utah 84701 Phone 896-6488

March 4, 2005

The Honorable Board of County Commissioners Kane County Kanab, Utah 84741

During our audit of the funds of Kane County for the year ended December 31, 2004, we noted areas needing corrective action in order for the County to be in compliance with state laws and regulations. We also found circumstances that, if improved, would strengthen the County's accounting system and control over its assets. These items are discussed below for your consideration.

#### **COMPLIANCE:**

#### **Budgetary Compliance**

The governing body of the entity is required to establish the time and place for the public hearing to consider the adoption of the budget and to publish notice of the hearing at least seven days prior to the hearing.

#### Finding:

During our audit we noted that the affidavit of publication shows that the budget hearing on December 8, 2003, to adopt the 2004 budget was published on December 3, 2003, which is less than the required seven days notice.

#### **Recommendation:**

We recommend that the County follow the State requirements for the public hearing notice to be published at least seven days prior to the hearing.

#### Response:

Kane County will post all affidavits properly and timely.

#### Cash Management

Utah Code 51-4-2(2) requires that all public funds be deposited daily, whenever practicable, but not later than three business days after receipt.

#### Finding:

During our test of cash receipts we noted that some receipts from the Justice Court Office and the Sheriff Fees are not being deposited within three days of receipt.

The Honorable Board of County Commissioners Kane County Page -2-

#### Recommendation:

We recommend that all public funds be deposited within three days of receipt.

#### Response:

Kane County Commission authorized additional funds for overtime to bring the receipting current in the Justice Court. All departments were reminded to meet the three day deposit guidelines.

#### **INTERNAL CONTROLS:**

#### **Payroll**

#### Finding:

In our audit of payroll we noted that improvements could be made in internal control over the processing of payroll.

#### **Recommendation:**

We recommend that the payroll edit list be reviewed by the Auditor's office noting employees names, pay rates and amounts prior to the processing of payroll.

#### Response:

Kane County is working on a viable way to verify the payroll with an appropriate check and balance.

#### **Expenditures - Discounts**

#### Finding:

During our test of expenditures we noted that some vendors offer a 2% discount if an invoice is paid before the 10th of the month or another set date. At present the County is not taking these discounts as offered.

#### Recommendation:

We recommend that these discounts be taken when offered. This can be accomplished by making the payments before the expiration of the offered discount.

#### Response:

Kane County will encourage department heads to present purchase orders for payment timely so that discounts can be taken.

The Honorable Board of County Commissioners Kane County Page -3-

#### **Expenditures - Late Charges**

#### Finding:

During our audit we noted there have been late charges paid on some invoices. One of the late charges resulted because the Auditor's office did not receive an invoice from the Long Valley Center for almost two months from the date of the invoice.

#### Recommendation:

We recommend that all departments submit approved purchase orders with supporting invoices to the Auditor's office at lease weekly to enable the payment to the vendor in a timely manner. This will avoid any late charges and give the County the ability to take discounts if offered.

#### **Response:**

Kane County will encourage department heads to present purchase orders for payment timely so that late fees are avoided.

#### **Justice Court**

#### Finding:

During the State compliance tests for the Justice Court we noted that cash and checks were being held in a file cabinet until the cases could be addressed. The time these funds are kept is more than three business days as required by State law and presents a risk in this office.

#### **Recommendation:**

We recommend that the Justice Court review their system of internal controls and make improvements to their accounting system to insure that monies are deposited timely according to State law and that proper accounting is made for each receipt.

#### Response:

The Justice Court is currently locking up all files that are not actually being worked on that have money in them.

#### **Use of County Vehicles**

#### Finding:

During our review of County policy for use of County vehicles we noted that there was some concern regarding personal use of County vehicles.

The Honorable Board of County Commissioners Kane County Page -4-

#### Recommendation:

We recommend the Commission review these policies with department heads to insure that County vehicles are used properly and in the best interests of the County.

#### Response:

All vehicle usage is tied to an elected official and they are responsible to evaluate usage for the vehicles in their care.

We would like to take this opportunity to thank Kane County's personnel for the cooperation and assistance given to us during the course of our examination.

Respectfully submitted,

KIMBALL & ROBERTS
Certified Public Accountants

DKK/vl